



**Board of Management Meeting
Friday March 21, 2025 8:a.m.
Royal Canadian Legion Branch 314, 5550 Ann Street, Manotick
Minutes**

We acknowledge that this meeting is being held on the ancestral and unceded territory of the Algonquin/Anishinaabe Nation.

Welcome and Call to Order

Kris Gordon, Chair of the Board welcomed everyone to the meeting.

Motion to Call to Order at 8:04a.m.

Moved by Mike Mirsky, Seconded by Michelle VandenBosch

Carried

Roll Call

Board Members Present

Kris Gordon	Ken Gordon Holdings
Michelle VandenBosch	Rebel Petal
Darpan Ahluwalia	Manotick Natural Market
Kyra Gillis	Mansfield's Shoes
Shannon Giust	Landlord
Adam McCosham	Home Hardware
George Michaliszn	Nin Collection
Michael Mirsky	Landlord
Dianne Pritchard	Just Imagine Inc.
Sarah Wright	RLP – The Wright Team
John Fenech	Manotick Health Hub
David Brown	Councillor, City of Ottawa

Board Member Regrets

Laura Gasper 692 Coffee and Bar

Board Member Absent

Leila Hojabi Desjardins Financial

BIA Staff

Kelly Belair Executive Director, BIA



Members at Large

Kristen O'Grady Rooney
Lisa Daly
Stephanie Bousquet
Christine McGahey
Jason Sidon
Caroline Chapman
Susan Dennison
Ryan Austin

The Lume Club
Enchanted Chamber
Manotick Nursery School
Lollies and Scoops
Evergreen Dental Care
Green Spirit
Great Cdn \$\$ Store
Rona Manotick

Guests

Leeanne Van der Burgt
Bonnie Gray
Sam Laprade
Susan Gahrns
Bruce Lindsay
Lisa Constantine
Allen O'Donnell

MVCA & YOMA
MVCA & Manotick Horticultural
Author, Guest Speaker
Watson's Mill
Manotick Legion
Bird Dog Designs
Ottawa Police Service

Approval of Agenda

Two items of New Business....John Fenech, Bruce Lindsay
Motion to Approve amended agenda
Moved by Shannon Guist, Seconded by Dianne Pritchard

Carried

Approval of Minutes of February 14th, 2025

Motion to Approve the Minutes of February 14, 2025
Moved by Mike Mirsky, Seconded by Dianne Pritchard

Carried

Chair's Report

Conflict of Interest

Kris requested Conflicts of Interest to be Declared.

There were none.

Boat Show

No update at this time, further news at the next Board meeting



Board Resignation

Kris acknowledged that this will be Michelle VandenBosch's last Board meeting as a Board member. Kris expressed sincere appreciation for Michelle's hard work on behalf of the Board and the Manotick business community. Although she has handed over the reins and assured everyone the flower shop will be in good hands, her voice around this Board table and in the village will be missed.

Expansion Committee

Kris reminded everyone that he will be actively seeking volunteers to be part of the new expansion committee. Please let Kris or Kelly know if you are interested in being part of the group.

Watson's Mill

As some of you may have heard, Watson's Mill and the Carriage Shed have now been declared surplus to the needs of the City of Ottawa. Watson's Mill is governed by a volunteer Board of Management, who are also responsible for the Carriage Shed.

This Board has approached the BIA to explain how this new development will affect them and indeed the Village as a whole. Watson's Mill and the Carriage Shed have such historical significance to our village and play an integral role in drawing visitors to the Village. For those of you in attendance at the February Board meeting, you would have heard the discussion by Susan Gahrns. If there is anyone who would like further information please contact Susan. This is part of a greater discussion, I just wanted you all to be aware of the upcoming challenges facing Watson's Mill and to give you all a "heads up" regarding some upcoming fundraising projects.

The Watson's Mill Board of Directors is currently looking for someone in the BIA to serve as a member of the Board. Please contact Kelly or Kris if you are interested.

Treasurer's Report

In Laura's absence, Kris delivered the Treasurer's Report and confirmed that the 2024 budget year ended under budget.

Policy Committee Report

At the most recent Executive Committee meeting, the Executive discussed Board Members attendance at meetings and the difficulty of meeting quorum at our meetings.

The current By-Law specifies that if a Board member misses three consecutive meetings, or four meetings in a 12 month period, the Board may then make a request to City Council to remove that Director from the Board.



We have not been enforcing this clause from the By-Laws, and the Executive felt that we should have this discussion with a reminder to all Board members that their attendance at meetings is important.

Subsequent to that Executive Meeting, the Policy Committee met and discussed this attendance issue and larger issues facing this Board.

Some background here.....Manotick BIA is one of the smallest BIAs in the City and has the largest member Board of Management of any. In actual fact, our numbers are almost double any other BIA in the City.

The Policy Committee has undertaken a review of the roles and functions of our Board as part of the By-Law review. The committee is looking at various issues facing the Board:

- to ensure succession planning at the Board level,
- to improve the function of the Board as far Board member involvement in BIA activities and committees,
- to improve issues surrounding meeting quorum at meetings,
- to increase the level of broader BIA members in committee work
- and finally to address continuity at the Board level.

To this end, the Committee has developed a series of questions for those responsible for BIAs at the City level.

I will report back to this Board regularly as we receive the response from the City and as we formulate next steps.

YOMA Sponsorship

In the past the Board has approved a donation of \$1,000.00 to YOMA to support YOMA activities in the Village.

Kris is recommending an immediate increase of \$500.00 for a total of \$1500.00 per year.

Moved by Shannon Giust, Seconded by Dianne Pritchard

Carried Unanimously

Executive Director's Report - Please find attached.

Some questions were raised for Kelly.

One related to the location of Dickinson Days activities. Kelly referred the question to the Kiwanis, as the Dickinson Days celebrations are organized by the Kiwanis Club of Manotick.

Kelly was able to provide a contact name for that enquiry.

Councillor David Brown Report

David was able to respond to a couple of questions

One question related to snow plow damage to a business property. Information will be sent to David and he will look after it.



A question was raised as to why the City is selling Watson's Mill and the Carriage Shed. David was able to provide some City rationale for this. The City is divesting itself of many properties across the City. This is to avoid more capital expenditures and additional tax increases. City funds are limited. David was able to work with the various City departments and convince them to sell the properties to the non-profit agencies currently using the properties for the nominal sum of \$1.00

This will provide the non -profit Boards of Directors representing these properties, including Watson's Mill, The Carriage Shed and Miller's Oven with the opportunity to maintain and continue to operate. The City will have some funding opportunities available and David will continue to work with the two Boards of Directors to support their initiatives.

New Business

John Fenech....John has recently qualified to fight for " Fight for the Cause" later this year. There were between 60-80 applicants and only 12 people made the cut. John was one of them. John will be looking for support in this fundraising campaign. Funds will be directed to the Ottawa Cancer Society.

Bruce Lindsay.... Bruce reminded everyone about the Legion Golf Tournament coming up on May 30. He will have more information to share at the next meeting.
Guest Speaker

Kelly introduced Sam Laprade, a noted Ottawa fundraiser, and author. Sam spoke about her new book " Ottawa Made" which is being released March 26th in Ottawa and will be available in local book stores. Further information about Sam and her book are available on the BIA website.

Motion to Adjourn at 9:05a.m.

Moved by Michelle VandenBosch, Seconded by Adam McCosham

Carried