

Manotick Business Improvement Area | Board of Management Meeting

Friday November 8, 2024, 8:00a.m.

Royal Canadian Legion Branch 314, 5550 Ann Street Manotick

We acknowledge the Algonquin/Anishinaabe Nation, whose unceded territory we are gathered on today.



Agenda

Welcome and Call to Order

Motion to call to order; Moved by: Seconded by:

Roll Call

Introduction of other members at large and guests

Approval of Minutes of October 11, 2024

Motion to approve Minutes of October 11, 2024: Moved by: Seconded by:

Approval of Agenda of November 8, 2024

Any items of New Business?

Motion to approve Agenda of November 8, 2024: Moved by: Seconded by:

Chair's Report:

- Sign in Sheets
- Truck Traffic Study
- Executive Director Compensation effective January 1, 2025
- Harassment Statement
- AGM January 10, 2025 – decision on timing

Treasurer's Report: Laura Glasper, Treasurer

- Review of Budget to date
- Presentation of Draft 2025 Budget

Executive Director's Report : Kelly Belair

- Women's Day Report
- Christmas in the Village Plans
- Beautification Update
- November 11th Remembrance Ceremony Wreath
- Website Update

Policy Committee Report

- Code of Conduct/Harassment Statement – see below
- Associate Member Policy - Minor amendment
- The Manotick Board of Management - Board of Directors will retain the authority to accept reasonable requests from businesses who are not currently listed as within the catchment area but are generally considered to be part of Manotick. These businesses will pay an annual levy of \$500.00. They will not be entitled to vote at BIA meetings. They will be included in marketing and participation at BIA events.
- Motion to accept amendments to Associate Member Policy
- Moved by: Seconded by:
- Executive Director Compensation Policy Update

City of Ottawa, Councillor's Report – David Brown

- Truck News – Hooray!!
- Flashing Lights at Crosswalk
- PRIDE pavement painting request
- Rural Summit Report

Adjournment

Next Meeting Date: December 13, 2024