

Manotick Business Improvement Area | Board of Management Meeting

Friday December 13, 8:00 a.m.

Royal Canadian Legion Branch 314, 5550 Ann Street Manotick

We acknowledge the Algonquin/Anishinaabe Nation, whose unceded territory we are gathered on today.



Agenda

Welcome and Call to Order

Motion to call to order; Moved by: Seconded by:

Conflict of Interest Declarations

Roll Call

Introduction of other members at large and guests

Approval of Minutes of November 8, 2024

Motion to approve Minutes of November 8, 2024: Moved by: Seconded by:

Approval of Agenda of December 13, 2024

Any items of New Business?

Motion to approve Agenda of December 13, 2024 : Moved by: Seconded by:

Chair’s Report:

- Sign in Sheets
- AGM January 10, 2025 - reminder

Treasurer’s Report: Laura Glasper, Treasurer

- Presentation of Draft 2025 Budget for discussion and approval

Executive Director’s Report : Kelly Belair

- Christmas in the Village Report
- Beautification Update

Committee Reports

Policy Committee - Kris Gordon

Fundraising Committee - Sarah Wright

City of Ottawa, Councillor’s Report – David Brown

- Councillor Update

Adjournment

[Next] 2024 Annual General Meeting : Jan 10, 2025

The Manotick BIA is committed to providing a safe work environment in which all staff, Board Members and Members at Large are treated with respect and dignity. Harassment will not be tolerated from any person in the workplace or at Board meetings. This will include customers, clients and members of the public.