

MANOTICK BUSINESS IMPROVEMENT AREA
MINUTES OF THE BOARD OF MANAGEMENT MEETING
HELD VIRTUALLY ON GOOGLE MEET
JANUARY 13, 2023, 8:00 A.M.

EXECUTIVE:

Kris Gordon	Chair (Ken Gordon Holdings)
Michelle Vandenbosch	Vice Chair (Rebel Petal Design)
Leila Hojabri	Treasurer (Desjardins Financial)

DIRECTORS:

Dr. George Michaliszyn	NIN Collection Boutique
Michael Mirsky	Landlord
Dianne Pritchard	Just Imagine Transitions
Kyra Gillis	Mansfield's Shoes
Amanda Cameron	North Station Provisions
Sarah Wright	The Wright Team
Dot Janz	Black Dog Bistro
Darpan Ahluwalia	Manotick Natural Market
David Brown	City of Ottawa Councillor
Laura Glasper	692 Coffee & Bar
Shannon Guist	Salvaged

EXECUTIVE DIRECTOR:

Kelly Belair

REGRETS:

Adam McCosham	Manotick Home Hardware
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GUESTS:

Michelle Groulx	Executive Director, OCOBIA
Jolene de Jager	Recording Secretary, Minutes Solutions Inc.
Janet Lawless	6Tigers Academy
John Fenech	Manotick Health Hub
Leanne Van der Burgt	YOMA

1. CALL TO ORDER

On a motion made by Michelle Vanden Bosch, seconded by Michael Mirsky, the meeting was called to order at 8:05 a.m. Motion carried.

2. APPROVAL OF AGENDA

On a motion made by Michelle Vanden Bosch, seconded by Michael Mirsky, it was resolved to approve the agenda dated January 13, 2023, as presented. Motion carried.

3. APPROVAL OF PREVIOUS MINUTES

On a motion made by Michelle Vanden Bosch, seconded by Michael Mirsky, it was resolved to approve the minutes of the meeting held on December 9, 2022, as presented. Motion carried.

4. BOARD GOVERNANCE PRESENTATION

ACTION – The Executive Director will share the Presentation for the Board to access.

Michelle Groulx presented the Ottawa Coalition of Business Improvement Areas (OCOBIA). She clarified the duties of each Board member, including their functions, roles, and responsibilities. Michelle Groulx stated that the city should know the Board's policies and bylaws. However, they would not be involved with the procedures.

5. CHAIR'S REPORT

Kris Gorden introduced himself as the new Chair and noted that one of his interests was to investigate where taxes were spent.

6. EXECUTIVE DIRECTOR'S REPORT

ACTION – The Executive Director will obtain information about other website companies.

ACTION – The Executive Director will assemble a proposal for two Women's Day events and present it to the Board at the next meeting.

The Executive Director, Kelly Belair, reported that the year-end financials deadline was January 20, 2023. She noted that new banners were ordered, and that Christmas Decorations Ottawa wanted to discuss utilizing their services. Kelly Belair said that they would decorate the streets and take them down afterwards. She noted that it was costly to purchase decorations and store them for the rest of the year. The Board agreed that utilizing their services would be beneficial. It was noted that the lights on the lampposts needed to be fixed. David Brown volunteered to address the light maintenance with the city.

Kelly Belair reported that the website required to be refreshed, which was within the budget. She recommended a web revitalization committee to review and highlight the critical factors. Michelle Vandenbosch, Amanda Cameron, and Sarah Wright volunteered to be members. It was noted that Sherry Lynn Starkey was invited to the meeting.

Kelly Belair suggested doing a second Women's Day in Spring and that the budget would be sufficient to accommodate two events. She added that new brochures and finding sponsorship were in progress.

7. MBIA TREASURER APPOINTMENT

The new treasurer, Leila Hojabri, requested the financials to familiarize herself with.

8. COUNCILLOR DAVID BROWN

Councillor David Brown shared that he has a meeting with the mayor to review litigation options. Michelle Vandenbosch raised concerns about the speeding of trucks on Main Street and that she hears tires screeching daily. In addition, it was noted that the right turn

on red has had near misses from pedestrians, which needed to be addressed. David Brown responded that the issues would be presented to the mayor at their meeting.

9. ADJOURNMENT

On a motion made by Michael Mirsky, seconded by Dianne Pritchard, and carried unanimously, it was agreed that there being no further business of the Board to transact, the meeting was closed at 9:24 a.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Chair

Date

Executive Director

Date