



Manotick BIA Board of Management Meeting

Friday September 8th, 2023. 8:00a.m.

Black Dog Bistro, Main Street, Manotick

Executive

Kris Gordon, Chair	Ken Gordon Holdings
Michelle Vandembosh, Voce Chair	Rebel Petal Designs
Leila Hojabi, Treasurer	Desjardins Financial

Board Members

Michael Mirsky	Landlord
John Fenech	Manotick Health
Laura Glasper	692 Coffee and Bar
Amanda Cameron	North Station Provisions
Shannon Giust	Salvaged
Kyra Gillis	Mansfield's Shoes
Susan Dennison	Great Canadian \$\$ Store
Ashuin Putel	Subway
Sheila Stewart	Manotick Office Pro
Christine McGahey	Lollies & Scoops
Dianne Pritchard	Just Imagine Inc
George Michaliszyn	Nin Collection
Joshua Stanley	Manotick Martial Arts
Heather Brophy	St. James Church
Leanne Van der Burgt	YOMA

Executive Director

Kelly Belair

Call to Order

The meeting was called to order at 8:03a.m.

Moved by Michael Mirsky, Seconded by Michelle Vandebosh

Motion Carried

Approval of Agenda

Motion to approve the Agenda with one addition to New Business

Moved by Laura Glasper, Seconded by Michelle Vandebosh

Motion Carried

Approval of Minutes of June 9th, 2023

Moved by Shannon Giust, Seconded by Dianne Pritchard

Motion Carried

Chair's Report

Kris Gordon welcomed everyone to the meeting and expressed appreciation to Dot Janz for once again hosting the meeting at the Black Dog and providing refreshments.

Kris acknowledged the Algonquin Anishinaabe Nation, whose traditional and unceded territory we are gathered on today,

Kris then informed the meeting participants that the Board held an in-camera session earlier in the morning. The purpose of the session was to develop responses to the Auditor General's investigation and subsequent recommendations to the Board.

At this time, the discussions remain confidential. We do however, anticipate being able to share a full report to the board at a later date.

In addition, as some of you are aware, the Integrity Commissioner is conducting an investigation into the Manotick BIA. Some of you may have been invited to an interview. This investigation remains confidential until such time as the Integrity Commissioner publishes his report.

Executive Director Report

*Taste of Manotick

Plans are well underway for Taste of Manotick on Sept 23. There are postcards and posters for everyone to pick up this morning. The website is being updated with information on street closures, entertainment, and what to know etc

BIA members, please complete the on-line form to participate, so that Kelly can plan the streetscape. Deadline is September 15th.

There was considerable discussion regarding quantities of samples, charging for food etc, the liabilities to serving liquor etc

The liquor licence for the street is quite complicated ...at this point there is not a street licence....Kelly will continue to pursue this working with Laura.

The events committee determined that the issue of the ticket process will be revisited next year....this year, no charge to attend.

There have been some difficulties in committee gatherings so any major changes will wait till next year.

2 Bands have been booked, as well as other street entertainment, including the 501 Brigade....Storm Troopers in full uniform!! And the Red Blacks..Big Joe!

Kelly is working closely with YOMA for other activities for youth and children.

Manotick Health and Wellness will have face painting!

There will be donation boxes for the Manotick Food Bank at the entrances to the street and throughout the venue.

Volunteer Firemen may be available to assist with this.

The timing will be 2-6p.m.

There was some discussion as to including other agencies ...at this time only BIA members will be included along with Canadian Guide Dogs, who will be invited to provide dog treats (free of charge) and sell raffle tickets. Our local MPP will also attend.

Shannon will reach out to the Car Show people to see if they can attend.

*New Member Form

The form has been developed and is on line now. This will enable businesses to update their own info on the site. To date...there are three or four new business ready to join.

*Manotick Money

The process for Manotick Money has been modified and will be managed through the BIA budget line at the City. This will provide for more accurate tracking of usage.

*Event Committee

Kelly is recommending a change to the Event Committee structure. Rather than one large committee responsible for all event planning and implementation, there will be a committee for each event. This will facilitate greater accessibility for meetings etc.

There was general agreement for this proposal.

The next two events are for Women's Day in November and Christmas in the Village in December. Interested volunteers should contact Kelly to be involved.

*Web Site Committee

This committee will be meeting in two weeks and will report back at the next meeting.

*New BIA Offices

Kelly has moved her office to the new ROSSS building on Bridge Street.

It is a good office space and there is an opportunity to book meeting space for committee work.

*Village Graffiti

Kelly is investigating a pilot on-call system for clearing graffiti from local buildings. This could result in some considerable savings for the BIA.

There was considerable discussion regarding the issue, including establishing an art wall, tag walls, etc. There is some funding available through the city for "art walls". Kelly will report back on application process.

*Small Business Week

October 12-19 is Small Business week. There will be a joint "Small Business Week" breakfast on October 18, co-hosted by the Barrhaven and Manotick BIAs. There will be a panel discussion with the Mayor and Councillor. Kelly will ensure information is shared with members on this event.

In addition, the Mayor will host a BIA luncheon with the Executive Directors and Chairs of city wide BIAs .

*Mayor's visits

The Mayor has visited Manotick twice this summer. He had an opportunity to experience the truck traffic through the village and the concerns surrounding the use of the dock and adjacent areas. He has expressed agreement that there is a need for a crosswalk and better parking at the dock to ensure safety for users.

*Instagram Account

The Instagram account was hacked and has now been repaired. There were some issues in the repair work, however it has all been resolved.

New Business

Josh from Manotick Martial Arts spoke of an upcoming fundraiser sponsored by Manotick Martial Arts. The goal will be to raise funds to support greater participation in martial arts training for underprivileged kids. Josh acknowledged his own background and the need for Mental Health Awareness and support for all youth.

The fundraiser will be held on October 14 and local businesses are encouraged to support by donating either funds or gifts for a silent auction.

Motion

To support Manotick Martial Arts fundraiser with \$100.00 Manotick Money.

Moved by Shannon Giust, Seconded by Michelle Vandenbosh

Motion Carried Unanimously

YOMA

Yoma will be celebrating 10 years service to the Manotick youth community with a celebration dinner on September 22nd.

Please see the website for details.

Councillor David Brown Report

Please note this discussion occurred at the end of the in-camera session and the prior to the beginning of the regular board meeting.

This represents a brief summary of the report.

*Truck traffic through the village....a review is underway through the city. It will be a long process, however, everything that can be done in the meantime will be done.

*The Pride Crosswalk...all plans are on hold while the city is involved in discussions regarding potential hazards with Pride crosswalks elsewhere in the city.

*Wendy Richard's house....work is underway and hopefully in the near future the work will be completed and Wendy will be satisfied.

*Visibility of Crosswalk lights...Dot raised the issue of the height and size of the crosswalk lights. They are not high enough or bright enough to catch driver's attention. Councillor Brown will investigate.

Motion to Adjourn

Moved by Michael Mirsky, Seconded by Michelle Vandenbosh

Motion carried at 9:06 a.m.